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NASA Procedural Requirements

COMPLIANCE IS MANDATORY**NPR 8735.1B**Effective Date: December 28,
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Request Notification of Change

 (NASA Only)

Subject: Procedures For Exchanging Parts, Materials, and Safety Problem Data Utilizing the Government-Industry Data Exchange Program and NASA Advisories

Responsible Office: Office of Safety and Mission Assurance[| TOC](#) | [ChangeHistory](#) | [Preface](#) | [Chapter1](#) | [Chapter2](#) | [Chapter3](#) | [Chapter4](#) | [AppendixA](#) | [AppendixB](#) | [AppendixC](#) | [AppendixD](#) | [ALL](#) |

Chapter 3. Release and Distribution of GIDEP ALERTS, GIDEP SAFE-ALERTS, GIDEP Problem Advisories, GIDEP Agency Action Notices, and NASA Advisories

3.1 For the release and distribution of GIDEP ALERTS, GIDEP SAFE-ALERTS, GIDEP Problem Advisories, or GIDEP Agency Action Notices, the Center/Headquarters GIDEP ALERT and NASA Advisory Coordinator shall, in the following sequence:

- a. Coordinate with the Center/Headquarters Office of Chief Counsel and Center/Headquarters Export Control Official (Requirement 24012).
- b. Release GIDEP ALERTS, GIDEP SAFE-ALERTS, GIDEP Problem Advisories, and GIDEP Agency Action Notices to the GIDEP Operations Center for distribution in accordance with the GIDEP requirements of S0300-BT-PRO-010, GIDEP Operations Manual (Requirement 24011).

3.2. For the release and distribution of NASA Advisories, the Center/Headquarters GIDEP ALERT and NASA Advisory Coordinator shall, in the following sequence:

- a. Certify that the notice was classified as a NASA Advisory because it did not meet GIDEP release requirements (Requirement).
- b. Coordinate with the Center Office of Chief Counsel and Center Export Control Official (Requirement 24012).

Note: NASA Advisories are processed through designated official channels as determined by each Center.

- c. Release and distribute the NASA Advisory to the other Center and Headquarters GIDEP ALERT and NASA Advisory Coordinators through the NASA CIES Forum in GIDEP and/or by fax or e-mail (Requirement 24010).
- d. Provide a copy of the NASA Advisory to the Deputy Assistant Inspector General in the NASA Headquarters Office of the Inspector General (Requirement 31845).

3.3 The NASA Office of the Inspector General or another Government agency might identify situations potentially involving fraud, waste, and abuse which could also impact safety and mission assurance.

3.3.1 When this information is provided by the Office of the Inspector General or other Government agency to the Office of Safety and Mission Assurance, the Agency ALERT Coordinator shall convert the information into a NASA Advisory (Requirement).

3.3.2 The Center/Headquarters GIDEP ALERT and NASA Advisory Coordinators shall exercise caution in processing and distributing these NASA Advisories to ensure distribution only to those people with a need to know the information, as this information is usually associated with an ongoing investigation (Requirement 24014).

3.4 There are special considerations for the distribution of data derived from a GIDEP ALERT, GIDEP

SAFE-ALERT, GIDEP Problem Advisory, GIDEP Agency Action Notice, and NASA Advisory to one of NASA's international partners. NASA programs/projects that involve an international partner (such as the European Space Agency) might require special review by the Headquarters/Center's Export Control Office prior to distributing to the international partner any data derived from a GIDEP ALERT, GIDEP SAFE-ALERT, GIDEP Problem Advisory, GIDEP Agency Action Notice, or NASA Advisory.

3.4.1 For distribution to the international partner, the Center/Headquarters GIDEP ALERT and NASA Advisory Coordinator or the Program, Project, or Operations/Institutional Manager shall:

- a. Release information excerpted from GIDEP ALERTS, GIDEP SAFE-ALERTS, GIDEP Problem Advisories, GIDEP Agency Action Notices, and NASA Advisories in accordance with NPD 2110.1, Foreign Access to NASA Technology Transfer Materials (Requirement 24015).
- b. Ensure that only GIDEP ALERTS, GIDEP SAFE-ALERTS, GIDEP Problem Advisories, GIDEP Agency Action Notices, and NASA Advisory information that apply to the international partner's participation in a joint NASA/international partner program is released (Requirement).

Note: This means that only information derived from GIDEP ALERTS, GIDEP SAFE-ALERTS, GIDEP Problem Advisories, GIDEP Agency Action Notices, and NASA Advisories related to components or parts utilized in the equipment contributed by the international partner can be released. GIDEP specifically prohibits NASA's distribution of a complete GIDEP document to anyone outside of NASA - all GIDEP documents have a statement at the top which says "Distribution is not authorized outside of the GIDEP participant's organization." Further guidance may be obtained from the NASA Assessments and Technology Division at NASA Headquarters and from the GIDEP Operations Center.

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